

City of Upland

Master Fee Schedule



Effective October 1, 2026

DEVELOPMENT, ENGINEERING, TRAFFIC

Fee Description	Unit	Adopted Fee
Public Improvement Plan Check Fees	First Two Sheets	\$6,511.00
	Each Additional Sheet	\$825.00
Final Tract Map or Parcel Map	Each	\$6,563.00
	Per Lot	\$51.00
Erosion Control & Other Improvement, On-Site Utility, Demo, Horizontal Control, Traffic Control	First Two Sheets	\$6,109.00
	Each Additional Sheet	\$825.00
Precise Grading Plan - Residential	First Two Sheets	\$5,190.00
	Each Additional Sheet	\$309.00
Commercial/Industrial Precise Grading Plan Check Fee	First Two Sheets	\$5,810.00
	Each Additional Sheet	\$309.00
Rough Grading Plan Check Residential & Commercial	First Two Sheets	\$4,355.00
	Each Additional Sheet	\$309.00
Landscape Private Plan Check Fee	Minimum Fee, Plus	\$2,941.00
	Per Lot	\$25.00
Landscape Public Plan Check Fee	Each	\$2,941.00
Private Improvement	Minimum Fee	\$2,714.00
As-Built Plan	Minimum Fee	\$1,960.00
Revisions	Minimum Fee	\$1,527.00
Certificate of Correction, Dedications, Easements and Grants	Each + Pass-Through Fees	\$1,558.00
Miscellaneous Permits - Inspection Fee Includes Drive Approaches, Sewer Laterals, Etc.:		
No Plan Check	Each	\$299.00
With Required Plan Check	Each	\$216.00
Lot Line Adjustment / Parcel Merger	Each	\$2,610.00
Public Works Inspection Deposit - Required For Each Permit Based on the Complexity of the Project.		
Public Works Inspection (Regular Time)	Per Hour	\$165.00
Public Works Inspection (Over Time)	Per Hour (2 Hour Min)	\$237.00
Legal Description - Checking Fee	Per Description	\$1,393.00
Priority Plan Checking and Extra Plan Checks:		
Plan checking fees quoted above cover three plan check reviews. An additional plan check review fee, required for the additional review of the project, will be charged based on time and material.		
Transportation		
Full Lane Closure Permit	Each + PW Inspector Time	\$340.00
Partial Lane Closure Permit	Each + PW Inspector Time	\$423.00
PW Traffic Control Inspection (RT)	Per Hour	\$165.00
PW Traffic Control Inspection (OT)	Per Hour (2 Hour Min)	\$237.00
Stop Sign Warrant Study (Actual Consultant Cost)	Each	\$335.00
Speed Survey	Per Location	\$335.00

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Reports		
Hydrology	Minimum Fee	\$2,229.00
Soils	Minimum Fee	\$1,527.00
WQMP	Minimum Fee	\$2,435.00
SWPPP	Minimum Fee	\$1,568.00
CC&Rs	Minimum Fee, Plus Additional City Attorney Fees and Consultant Pass-Through Costs	\$1,517.00
Traffic Studies	Minimum Fee, Plus Additional Consultant	\$2,569.00
Miscellaneous Reports & Technical Documents	Minimum Fee	\$2,404.00
Street/Alley Vacation	Per Application	\$1,558.00
Street Dedication	Per Application	\$1,527.00
Agreements		
Bond Calculation Review	Minimum Fee, Plus Plan Check Reviewers Hourly Rate	\$1,032.00
Miscellaneous Agreements	Minimum Fee, Plus Plan Check Reviewers Hourly Rate and City Attorney Fees	\$1,661.00
Declaration of Covenant for Parkway Landscape Maintenance	Minimum Fee Plus Plan Check Reviewers Hourly Rate	\$1,836.00
Encroachment License Agreement	Minimum Fee, Plus Plan Check Reviewers Hourly Rate and City Attorney Rate for Additional Plan Checks	\$1,826.00
Reimbursement Agreement	Each	\$1,620.00
Outside City Utility Service Agreement	Each, Plus 15% Additional of Outside Agency and/or Consultant Costs	\$2,827.00
Development Impact Fee Deferral		
Deferral Agreement	Per Agreement, Plus	\$516.00
Deferral Tracking, Preparing Demands for Payment & Partial Reconveyances per lot	Per Lot	\$258.00

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Waste Management Plan		
Remodel less than 1,000 Sq Ft	Minimum Fee	\$350.00
Remodel more than 1,000 Sq Ft	Minimum Fee	\$516.00
New Construction 1,000-3,000 Sq Ft SFR	Minimum Fee	\$516.00
New Construction 3,000+ Sq Ft SFR	Minimum Fee	\$516.00
New Construction Commercial & Industrial (\$10,000 Max)	Per 1,000 Sq Ft	\$743.00
Miscellaneous		
Engineering Record Research Request	Deposit	\$196.00
Utility Research Request	Per Hour	\$309.00
Parking Permit Decal- Residential Only (Includes 3 Decals)	Each	\$30.00
Parking Permit Decal- Residential Only Individual Decal	Each	\$10.00
Applicant/Developer Technical Meetings at Request of Applicant/Developer:	Minimum Fee	\$216.00
Principal Engineer	Per Hour	\$319.00
Associate Engineer	Per Hour	\$196.00
Assistant Engineer	Per Hour	\$216.00
Engineering Technician	Per Hour	\$165.00
Consultant Fees		Actual Pass-Through Costs

The applicant is responsible for all costs incurred by the City including supplies, equipment and the fully burdened rate of staff involved. A deposit may be required, as determined by the Public Works Director, for complex projects, negotiations or use of third party vendors. These deposit fees are determined by third party vendor contracts and projects that are major or complex in nature, that exceed the billable staff rate to complete. The amounts will be varied based on the scope of the project. Only true cost is billed to the applicant and any overage in deposit is refunded after completion of the project.